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| ***MNRS Palliative End-of-Life RIG minutes*** | |
| **General Faculty Meeting Agenda** | **Meeting Time: 4:00-5:00** |
| **Meeting Date: 04-08-17** | **Meeting Location:** Lakeshore B |

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| **AGENDA PROCESS** | | | | **MEETING RECORD** | |
| TOPIC | INFO/VOTE | PRESENTER | **TIME** | **Meeting Notes** |
| Introduction and Summary of Year 2016/2017 RIG Activities | Info | Christine, Fortney | 5 min. | A total of 16 members attended the meeting. |
| Grant Reviewers | Info | Christine |  | Call for 1-2 volunteers to serve as MNRS Grant Committee reviewers to represent RIG  - Mary Minton  - Masako Mayahara |
| Abstract/Award Reviewers | Info | Christine |  | Call for volunteers to serve as reviewers for awards and abstracts for the guaranteed symposium  -Multiple members indicated their willingness to serve as reviewers on a sign-in sheet that was circulated during the RIG meeting and will be called upon later in the year to serve in various capacities. |
| Awards |  |  | 10 min. | One award was given this year.  - Best Podium Presentation- No applications received  - Best Manuscript Awardee (Cynthia J. Bell, Case Western University)  Dr. Bell gave a brief presentation of her paper. |
| Election | Vote | Christine | 5 min. | Chair-elect: Renee Kumpula, University of Minnesota |
| Guaranteed Symposium | Info | Christine | 5 min. | Guaranteed symposium 2018 in Cleveland  - Title should be decided after reviewing the submitted abstracts  Ideas:  Providing/Studying/Managing Palliative/End of Life Care Through the Lifespan  Palliative/End of Life Care Symptom Science |
| Review of purpose and goals for the RIG | Info | Christine | 5 min. | Reviewed purpose and goals for the RIG  - Suggested that the scope be broadened  - Revised description of membership and goals will be posted to the RIG web site |
| Improving RIG communication |  |  | 10 min. | Issues with Networking  - Issues with listserv and Linked-In discussed  - Shared the RIG restructuring plan with the RIG members  Plan for this year  - Monthly emails from the RIG chair  - Sharing information to Linked-In and MNRS newsletter and website to highlight our  achievements  - Share the RIG members’ achievements   * Highlight a member (Cynthia Bell) * Distribute the list of publications by RIG members   - Virtual journal club (via virtual classroom, Skype).  - Possibly separating the groups based on research interests (pediatrics and adults)  - Sharing opportunities for members  e.g., webinars, funding & training opportunities from NINR and HPNA |
| Announcement from NINR | Info | Dr. Jeri Miller | 15 min. | * Strong interest at NIH in supporting hospice and palliative research * New opportunities * **Palliative Care Needs of Individuals with Advanced Rare Diseases and Their Family Caregivers** * **End-of-Life and Palliative Needs of Adolescents and Young Adults (AYA) with Serious Illnesses** * **Arts-Based Approaches in Palliative Care for Symptom Management** * **Mechanisms, Models, Measurement & Management in Pain Research** * Dr. Miller encouraged the RIG members to seize the opportunity to conduct research that impacts public policy |
| General Announcements | Info | Christine | 5 min | * The MNRS Board voted to combine the Communications Committee and the RIG Advisory Committee. The new committee will be looking at ways to improve the communication issues between and within RIGs and with MNRS staff. |